

**EXISTING**

**WORKING PROPOSAL**

<b>Article I</b>	<b>Article I</b>
<p><b>Section 1 MEETINGS</b></p> <p>BOARD MEETINGS will be held at 7 PM on the FIRST WEDNESDAY of each month.</p> <p>GENERAL MEMBERSHIP MEETINGS will be held at 7 PM on the THIRD WEDNESDAY of each month except <del>August and</del> December. (See Article II, Section 2 for meeting attendance requirements.)</p>	<p><b>Section 1 MEETINGS</b></p> <p>BOARD MEETINGS will be held at 7 PM on the FIRST WEDNESDAY of each month.</p> <p>GENERAL MEMBERSHIP MEETINGS will be held at 7 PM on the THIRD WEDNESDAY of each month except December. (See Article II, Section 2 for meeting attendance requirements.)</p>
<p><b>Section 2 BOARD</b></p> <p><b>2.1 Composition</b> Participants will consist of the four elected officers: President, Vice President, Treasurer and Secretary, plus the immediate past President</p> <p><b>2.2 Action</b> The Board of Officers is authorized to make and/or revise all Standing Rules in behalf and interest of efficient Chapter government.</p> <p><b>2.3 Rules Revisions</b> All revisions to the Chapter Standing Rules will be published in the Board Minutes that will appear in the monthly Newsletter. Approval of the Minutes at General Membership Meetings will be considered as Membership approval of any new Standing Rule.</p> <p><b>2.4 Rules Review by Membership</b> To assure that there is a democratic process where the majority rules, however, major policy matters which may: 1) Have broad implications; 2) be controversial; 3) or require some extended discussion; will be brought to the General Membership for a vote before becoming a Standing Rule. These matters will be brought to the membership at regularly scheduled General Membership Meetings in the form of a Motion with a Board recommendation.</p> <p><b>2.5 Board Meeting</b> Board meetings will include committee members or members that will contact the President to be added to the agenda.</p>	<p><b>Section 2 BOARD</b></p> <p><b>2.1 Composition</b> Participants will consist of the four elected officers: President, Vice President, Treasurer and Secretary, plus the immediate past President</p> <p><b>2.2 Action</b> The Board of Officers is authorized to make and/or revise all Standing Rules in behalf and interest of efficient Chapter government.</p> <p><b>2.3 Rules Revisions</b> All revisions to the Chapter Standing Rules will be published in the Board Minutes that will appear in the monthly Newsletter. Approval of the Minutes at General Membership Meetings will be considered as Membership approval of any new Standing Rule.</p> <p><b>2.4 Rules Review by Membership</b> To assure that there is a democratic process where the majority rules, however, major policy matters which may: 1) Have broad implications; 2) be controversial; 3) or require some extended discussion; will be brought to the General Membership for a vote before becoming a Standing Rule. These matters will be brought to the membership at regularly scheduled General Membership Meetings in the form of a Motion with a Board recommendation.</p> <p><b>2.5 Board Meeting</b> Board meetings will include committee members or members that will contact the President to be added to the agenda.</p>
<p><b>Section 3 AUDITING</b></p>	<p><b>Section 3 AUDITING</b></p>

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<p>After each election, the incoming President will appoint a qualified person to review the Chapter financial records and submit a written report to the Board. The person selected will be compensated for this service.</p>	<p>After each election, the incoming President will appoint a qualified person to review the Chapter financial records and submit a written report to the Board. The person selected will be compensated for this service.</p>
<p><b>Section 4 COMMITTEES</b></p> <p><b>4.1 Committee Chairpersons</b> Committee Chairpersons shall be appointed by the incoming President every two years.</p> <p><b>4.2 Guidelines and Responsibilities</b> The Board must develop and publish general guidelines and define responsibilities for all the appointed Committee Chairpersons. The President can redefine responsibilities and both add and delete Committees</p> <p><b>4.3 Budgets</b> If there is a Budget, the Committee should be informed of the amount and how the money may be spent</p> <p><b>4.4 Committee Reports</b> Committee Chairpersons should be prepared to give verbal reports of their activities in their area of responsibility at each General Meeting.</p> <p><b>4.5 Committee Problems</b> Committee Chairpersons must inform the Board of any problems that they may encounter which will require Board action.</p> <p><b>4.6 Yearly Summary Report</b> At year end, a written summary report of what was done or accomplished should be sent to the Board with Recommendations for the next year.</p>	<p><b>Section 4 COMMITTEES</b></p> <p><b>4.1 Committee Chairpersons</b> Committee Chairpersons shall be appointed by the incoming President every two years.</p> <p><b>4.2 Guidelines and Responsibilities</b> The Board must develop and publish general guidelines and define responsibilities for all the appointed Committee Chairpersons. The President can redefine responsibilities and both add and delete Committees</p> <p><b>4.3 Budgets</b> If there is a Budget, the Committee should be informed of the amount and how the money may be spent</p> <p><b>4.4 Committee Reports</b> Committee Chairpersons should be prepared to give verbal reports of their activities in their area of responsibility at each General Meeting. <u>It is recommended that Committee Chairpersons provide reports and other information via the Skimmer newsletter.</u></p> <p><b>4.5 Committee Problems</b> Committee Chairpersons must inform the Board of any problems that they may encounter which will require Board action.</p> <p><b>4.6 Yearly Summary Report</b> At year end, a written summary report of what was done or accomplished should be sent to the Board with Recommendations for the next year.</p>
<p><b>Section 5 DOOR PRIZE</b> (New/Revised 3/99) Numbered Raffle Tickets will be issued to all Members when they sign in at General Membership Meetings. These tickets will be used for selection of a \$25.00 Door Prize and other giveaways at the end of the</p>	<p><b>Section 5 DOOR PRIZE</b> (New/Revised 3/99) Numbered Raffle Tickets will be issued to all Members when they sign in at General Membership Meetings. These tickets will be used for selection of a \$25.00 Door Prize and other giveaways at the end of the</p>

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<p>Meeting. If the Member holding any winning ticket is not present at the time of the drawing, an additional ticket(s) will be drawn until a present ticket holder is chosen. A single \$50.00 Raffle Prize will be drawn from a container of numbered poker chips with the Roster (Member) number of all members in good standing. The \$50.00 raffle Prize will be drawn before other prizes and the winning member MUST be present to collect the prize. If the member is not present, the \$50.00 Raffle Prize will roll over to the next meeting. When a Raffle Prize winner is present, he/she will collect the \$50 Raffle Prize plus all roll over Raffle Prizes, if any.</p>	<p>Meeting. If the Member holding any winning ticket is not present at the time of the drawing, an additional ticket(s) will be drawn until a present ticket holder is chosen. A single \$50.00 Raffle Prize will be drawn from a container of numbered poker chips with the Roster (Member) number of all members in good standing. The \$50.00 raffle Prize will be drawn before other prizes and the winning member MUST be present to collect the prize. If the member is not present, the \$50.00 Raffle Prize will roll over to the next meeting. When a Raffle Prize winner is present, he/she will collect the \$50 Raffle Prize plus all roll over Raffle Prizes, if any.</p>
<p><b>Section 6 MEMBERSHIP ROSTER</b> The Chapter Secretary maintains a Member Roster, which includes the Member’s Name, Company, Roster (Member) number, Mailing address and telephone number(s). Each Member is entitled to receive a Membership Roster upon request for their confidential, personal use. Failure to keep confidentiality of the Membership Roster without member approval is subject to disciplinary action.</p>	<p><b>Section 6 MEMBERSHIP ROSTER</b> The Chapter Secretary maintains a Member Roster, which includes the Member’s Name, Company, Roster (Member) number, Mailing address and telephone number(s). Each Member is entitled to receive a Membership Roster upon request for their confidential, personal use. Failure to keep confidentiality of the Membership Roster without member approval is subject to disciplinary action.</p>
<p><b>Section 7 DONATIONS</b> <b>7.1 S.P.E.C.</b> <del>The annual SPEC donation will be increased to \$2.00 per member per month providing Chapter funds are available. All new Members will automatically be participants in this donation upon membership. The Chapters plan is to donate \$200.00 each month to SPEC.</del> <b>7.2 Muto Memorial Scholarship</b> <del>The Chapter will donate \$100.00 each month to the Guy and Gloria Muto Memorial Scholarship Foundation.</del> <b>7.3 Donation Review</b> All donation amounts will be reviewed by the Board each year.</p>	<p><b>Section 7 DONATIONS</b> <b>7.1 S.P.E.C.</b> The Chapter donates \$200.00 each month to SPEC. <b>7.2 Donation Review</b> All donation amounts will be reviewed by the Board each year.</p>

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**Section 8 SKIMMER NEWSLETTER ADS**

**8.1 All Ads**

This privilege is for regular Members, Chapter Supporters and Associate Members only. ~~Ads must be postmarked by the FIRST of the month or delivered to the Secretary by the Board Meeting to be included in the next monthly NEWSLETTER. Ads are not reprinted unless requested by the advertiser.~~

**8.2 Classified Ads**

~~The Chapter Secretary will publish a one page NEWSLETTER CLASSIFIED SECTION in each monthly NEWSLETTER whenever ads are provided to the Secretary according to the following:~~

- ~~1. Ad must be typed on a 3x5 card in the exact manner it is to appear.~~
- ~~2. Ad must be no more than 5 lines. Each line is limited to no more than 50 characters and spaces.~~
- ~~3. Ads are free.~~
- ~~4. Ads are only printed when requested.~~

**8.3 Other Ads**

~~The costs and guidelines for placing full page ads in the monthly NEWSLETTER are listed below:~~

- ~~1. Ad must be printed and copied in the appropriate numbers by the person placing the ad.~~
- ~~2. Ad can be up to on one full 8.5 X 11 page.~~
- ~~3. Paper used for the ad must be the mill and weight as standard typing paper.~~
- ~~4. The Board will determine standard cost for an ad. The price is negotiable but the Chapter needs to cover the additional costs for postage. Ads for products will be greatly appreciated.~~

**Section 8 SKIMMER NEWSLETTER ADS**

**8.1 All Ads**

This privilege is for regular Members, Chapter Supporters and Associate Members only. Ads are encouraged to provide information, education and opportunity to our members.

**8.2 Classified Ads**

Requirements for Skimmer Newsletter ads:

1. Ads requests should be sent electronically to the Secretary by the Monday following the Board Meeting to be included in the next monthly Skimmer Newsletter.
2. Ads are free up to a quarter page in size. Graphics and/or text should be in electronic format.
3. Full page ads are printed for \$25 and can either be single or double sided. The cost is to cover printing and any extra postage due to increased newsletter weight. Full page inserts provided by the advertiser are discouraged due to logistics and extra labor to stuff a completed and stapled newsletter.
4. The Board has the right to refuse or suggest modification due to content or refuse an ad due to space considerations. The Board has the right to waive the full page ad fee.
4. Ads will be printed in grayscale , but color ads will be in color on the internet version.
5. Ads are reprinted only printed when requested.

<b>Article II</b>	<b>Article II</b>
<p><b>Section 1 MEMBERSHIP REQUIREMENTS</b></p> <p><b>1.1 Eligibility</b>                      One year of experience in the Pool Industry is required. Members shall be self-employed independent pool and spa service and repair technicians. Their major vocation shall be pool and spa maintenance and/or repair. Members must be working under a current City Business License from the city in which they conduct their businesses. <del>They must participate in the IPSSA Inc. liability insurance policy, the Chapter Sick Leave Plan and the IPSSA Inc. Benevolent Fund Plan.</del></p> <p><del><b>1.2 Water Chemistry Test</b></del>                      All Prospective Members must pass the IPSSA Water Chemistry Test <del>before they can become a Member.</del></p>	<p><b>Section 1 MEMBERSHIP REQUIREMENTS</b></p> <p><b>1.1 Eligibility</b>                      One year of experience in the Pool Industry is required. Members shall be self-employed independent pool and spa service and repair technicians. Their major vocation shall be pool and spa maintenance and/or repair. Members must be working under a current City Business License from the city in which they conduct their businesses. All Prospective Members must pass the IPSSA Water Chemistry Test, participate in the IPSSA Inc. liability insurance policy, <u>Chapter Continuing Education Program</u> and Chapter Sick Leave Plan.</p> <p><b>1.2 Answering Machines</b>                      Members are required to have a telephone number and Answering Machines or <u>Voice Mail</u>. The Answering Machines/<u>Voice Mail</u> must be in good working order and should identify the Member and/or Company when called. Try to avoid having the computerized response “Please leave a message”. <i>(Section moved from 2.5)</i></p>
<p><b>Section 2 ATTENDANCE REQUIREMENTS</b></p> <p><b>2.1 Minimum</b>                      All members must attend a minimum of one General Meeting each calendar quarter. <del>The member must appear and sign in person for official attendance to be recorded. Proxies of any kinds are not acceptable.</del></p> <p><b>2.2 Sign-in</b>                      Only the member listed on the Member Roster can sign the Sign-In Sheet for Meeting Attendance. If a member is caught in violation, there will be a \$100.00 fine. It is a member's responsibility to come to meetings and sign in.</p> <p><b>2.3 Installation Dinner, Summer Picnic, Table Top</b>                      Attendance to the Installation Dinner, the Summer Picnic and the San Diego Table Top Show <b>will not</b> count towards the meeting attendance requirement.</p> <p><b>2.4 Non Attendance Penalties</b></p>	<p><b>Section 2 ATTENDANCE REQUIREMENTS</b></p> <p><b>2.1 Minimum</b>                      All members must attend a minimum of one <u>complete</u> General Meeting each calendar quarter.</p> <p><b>2.2 Sign-in</b>  <u>For Meeting Attendance, members listed on the Member Roster must appear and sign the sign-in sheet in person for official attendance to be recorded.</u> Proxies of any kinds are not acceptable. If a member(s) is caught in violation, there will be a \$100.00 fine. It is a member's responsibility to come to meetings and sign in.</p> <p><b>2.3 Installation Dinner, Summer Picnic, Table Top</b>                      Attendance to the Installation Dinner, the Summer Picnic and the San Diego Table Top Show <b>will not</b> count towards the meeting attendance requirement.</p> <p><b>2.4 Non Attendance Penalties</b></p>

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<p>Fines and penalties will be administered according to the following:</p> <ol style="list-style-type: none"> <li>1. One complete quarter: \$150.00</li> <li>2. Two consecutive complete quarters: Expelled</li> <li>3. The Board can reinstate members. When this is done, the member will be required to attend the next three consecutive meetings.</li> <li>4. The October General Meeting is a mandatory meeting. Failure to attend results in a \$100.00 fine.</li> </ol> <p><b>2.5 Answering Machines</b> Members are required to have Answering Machines for their Company telephone. The Answering Machines must be in good working order and should identify the Member and/or Company when called. Try to avoid having your machine use the computerized response “Please leave a message”. <i>Section moved to 1.2 with minor updates.</i></p>	<p>Fines and penalties will be administered according to the following:</p> <ol style="list-style-type: none"> <li>1. One complete quarter: \$150.00</li> <li>2. Two consecutive complete quarters: Expelled</li> <li>3. The Board can reinstate members. When this is done, the member will be required to attend the next three consecutive meetings.</li> <li>4. The October General Meeting is a mandatory meeting. Failure to attend results in a \$100.00 fine.</li> </ol> <p><b><u>2.5 Excused absences</u></b> <u>Any request for an excused absence must be made to the President. The President and Board have discretion to approve absences and may require added future participation to make up for the missed meeting. Confirmation must be granted by the President prior to the meeting for any absence request.</u></p>
<p><b>Section 3 ROSTER INFORMATION</b> All members must inform the Secretary by phone or in writing within ten (10) working days from the address of any address and phone number changes. The Purpose of this requirement is to provide a current Roster contact list for the chapter Board members, the sick Leave Chairman, other committees and the general membership.</p>	<p><b>Section 3 ROSTER INFORMATION</b> All members must inform the Secretary by phone, <u>e-mail</u> or in writing within ten (10) working days from the address of any address and phone number changes. The Purpose of this requirement is to provide a current Roster contact list for the chapter Board members, the sick Leave Chairman, other committees and the general membership.</p>
<p><b>Section 4 PAYING DUES TO IPSSA, INC.</b> <b>4.1 Due Dates</b> The IPSSA Financial Office should receive monthly dues by the 20th of each month. Each member who is late paying his or her dues will receive a <b>10 day Late Notice from</b> the IPSSA Inc. Financial Office. <b>4.2 Penalty for Non Payment</b> If payment is not received by the end of the month the member will <b>be expelled</b> from membership effective the first day of the next month. <b>4.3 Automatic Withdrawal</b> Members are strongly encouraged to sign up for the automatic withdrawal option to ensure payments are received on time.</p>	<p><b>Section 4 PAYING DUES TO IPSSA, INC.</b> <b>4.1 Due Dates</b> The IPSSA Financial Office should receive monthly dues by the 20th of each month. Each member who is late paying his or her dues will receive a <b>10 day Late Notice from</b> the IPSSA Inc. Financial Office. <b>4.2 Penalty for Non Payment</b> If payment is not received by the end of the month the member will <b>be expelled</b> from membership effective the first day of the next month. <b>4.3 Automatic Withdrawal</b> Members are strongly encouraged to sign up for the automatic withdrawal option to ensure payments are received on time.</p>

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<p><b>Section 5 BILLING FEES AND CHARGES</b></p> <p>A <del>\$15.00</del> Service Charge will be made for all members who ignore the <b>10 day Late Notice</b> and have delinquent dues payments regardless of whether it was the first infraction or not. This <del>\$15.00</del> is to cover the cost of the Certified Letter that is sent to the member notifying him/her that membership is canceled. <del>IPSSA, Inc. charges the Chapter \$6.00 to send this letter. This fine is in addition to the reinstatement fees required.</del></p>	<p><b>Section 5 BILLING FEES AND CHARGES</b></p> <p>A <u>\$25.00</u> Service Charge will be made for all members who ignore the <b>10 day Late Notice</b> and have delinquent dues payments regardless of whether it was the first infraction or not. This <u>\$25.00</u> is to cover the cost of the Certified Letter that is sent to the member notifying him/her that membership is canceled.</p>
<p><b>Section 6 SUSPENSION/EXPULSION</b></p> <p><del>Specifically this rule affects Article V, Section 4 &amp; 5 of IPSSA, Inc. Standing Rules. No</del> Member shall have any benefits suspended until the Board hearing has taken place regarding violations of IPSSA BY-LAWS, STANDING RULES or CODE OF ETHICS.</p>	<p><b>Section 6 SUSPENSION/EXPULSION</b></p> <p><u>Any fine(s) levied must be paid before any appeal can be considered by the Board. Per Article IV, Section 4.7 a through c and by IPSSA Inc. Article V of Standing rules, no</u> Member shall have any benefits suspended until the Board hearing has taken place regarding violations of IPSSA By-Laws, Standing Rules or Code of Ethics.</p>
<p><b>Section 7 RESIGNATION/REINSTATEMENT</b></p> <p>If a member in good standing submits a letter of resignation to the Chapter Board, the Member has 90 days to re-apply for membership without penalty or requirement to pay the initiation fee. <del>However, upon reinstatement, the member must pay the required Benevolent Fund deposits.</del> If a member is suspended or expelled due to non-payment of dues or any BY-LAW, STANDING RULE or CODE OF ETHICS violation, the member must do the following to qualify for reinstatement:</p> <ol style="list-style-type: none"> <li>1. Contact Board Member immediately about reinstatement.</li> <li>2. Pay all past and current month's dues and IPSSA Inc. fine to IPSSA Inc.</li> <li>3. Appear before Chapter Board to plead case.</li> <li>4. Pay any Chapter fine that may be levied.</li> </ol> <p>The Chapter Officer will notify the IPSSA Inc. Financial Office of member's reinstatement</p>	<p><b>Section 7 RESIGNATION/REINSTATEMENT</b></p> <p>If a member in good standing submits a letter of resignation to the Chapter Board, the Member has 90 days to re-apply for membership without penalty or requirement to pay the initiation fee. If a member is suspended or expelled due to non-payment of dues or any By-Law, Standing Rule or Code of Ethics violation, the member must do the following to qualify for reinstatement:</p> <ol style="list-style-type: none"> <li>1. Contact Board Member immediately about reinstatement.</li> <li>2. Pay all past and current month's dues and IPSSA Inc. fine to IPSSA Inc.</li> <li>3. Appear before Chapter Board to plead case.</li> <li>4. Pay any Chapter fine that may be levied.</li> </ol> <p>The Chapter Officer will notify the IPSSA Inc. Financial Office of member's reinstatement</p>
<p><b>Section 8 MEMBERSHIP TRANSFERS</b></p> <p>An IPSSA Member in good standing, wishing to transfer his/her</p>	<p><b>Section 8 MEMBERSHIP TRANSFERS</b></p> <p>An IPSSA Member in good standing, wishing to transfer his/her</p>

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<p>membership to the San Diego Chapter from another Chapter, will be required to pass our Entrance Exam and Interview. <del>Transferring members must be IPSSA Water Chemistry Certified.</del> The Presidents of each Chapter must sign the Application for Transfer form.</p>	<p>membership to the San Diego Chapter from another Chapter, will be required to pass our Entrance Exam and Interview. The Presidents of each Chapter must sign the Application for Transfer form.</p>
<p><b>Section 9 PARTNERSHIPS</b>  <b>9.1 Qualifications</b>                  PARTNERS joining IPSSA must both qualify for membership and both must pass the Entrance Exam and Interview to become members.  <b>9.2 New Partners</b>                  EXISTING MEMBERS who have or take on a PARTNER, that PARTNER must become a full member of IPSSA when they qualify for membership and must then pass the <del>IPSSA Water Chemistry Test,</del> Entrance Exam and Interview.  <b>9.3 Benefits and Insurance Coverage</b>                  IPSSA Benefits or Insurance does not cover unqualified PARTNERS until such time as they become full members.</p>	<p><b>Section 9 PARTNERSHIPS</b>  <b>9.1 Qualifications</b>                  PARTNERS joining IPSSA must both qualify for membership and both must pass the Entrance Exam and Interview to become members. <u>If one partner does not qualify for membership, the partner must become an Employee Member while working to meet membership requirements.</u>  <b>9.2 New Partners</b>                  EXISTING MEMBERS who have or take on a PARTNER, that PARTNER must become a full member of IPSSA when they qualify for membership and must then pass the Chapter Entrance Exam and Interview.  <b>9.3 Benefits and Insurance Coverage</b>                  IPSSA Benefits or Insurance does not cover unqualified PARTNERS until such time as they become full members.</p>
<p><b>Section 10 EMPLOYEE APPLICATIONS</b>  <b>10.1 Employee applications</b>                  A San Diego Chapter Employee Application must be completed, signed and mailed to the IPSSA Inc. Financial Office to add Employee member(s).  <b>10.2 Employee termination</b>                  The IPSSA Financial office must also be notified when employees are terminated.</p>	<p><b>Section 10 EMPLOYEE APPLICATIONS</b>  <b>10.1 Employee applications</b>                  A San Diego Chapter Employee Application must be completed, signed and mailed to the IPSSA Inc. Financial Office to add Employee member(s).  <b>10.2 Employee termination</b>                  The IPSSA Financial office must also be notified when employees are terminated.</p>
<p><b>Section 11 EMPLOYEE'S LIABILITY INSURANCE</b>  <b>11.1 Insurance Requirement</b>                  All persons hired by an IPSSA Member to perform Pool/Spa service or repairs on a full, part time or casual basis must be covered by Liability</p>	<p><b>Section 11 EMPLOYEE'S LIABILITY INSURANCE</b>  <b>11.1 Insurance Requirement</b>                  All persons hired by an IPSSA Member to perform Pool/Spa service or repairs on a full, part time or casual basis must be covered by Liability</p>

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<p>Insurance.</p> <p><b>11.2 Employees</b> "EMPLOYEES" must be Employee Members qualified through the IPSSA Employee Application process.</p> <p><b>11.3 Sub-Contractors</b> "SUB-CONTRACTORS" must carry a One Million Dollar (\$1,000,000) Independent Contractor's Liability Insurance Policy naming IPSSA as Co-insured.</p> <p><b>11.4 Penalties for Violating Policy</b> Members who work outside the above regulations will suffer the following consequences</p> <p style="padding-left: 40px;">First time: An automatic \$250.00 fine. Second time: An automatic \$500.00 fine. Third time: Expulsion from IPSSA.</p>	<p>Insurance.</p> <p><b>11.2 Employees</b> "EMPLOYEES" must be Employee Members qualified through the IPSSA Employee Application process.</p> <p><b>11.3 Sub-Contractors</b> "SUB-CONTRACTORS" must carry a One Million Dollar (\$1,000,000) Independent Contractor's Liability Insurance Policy naming IPSSA as Co-insured.</p> <p><b>11.4 Penalties for Violating Policy</b> Members who work outside the above regulations will suffer the following consequences</p> <p style="padding-left: 40px;">First time: An automatic \$250.00 fine. Second time: An automatic \$500.00 fine. Third time: Expulsion from IPSSA.</p>
<p><b>Section 12 EMPLOYEE MEMBERS</b></p> <p><b>12.1 Dues and Insurance</b> Employee Members must pay dues and monthly insurance payment, but not the Membership Fee. When or if the Employee qualifies for full membership and desires to be a full Member, the Employee will then pay the New Membership Fee.</p> <p><b>12.2 Exclusions and Benefits</b> Employee Members cannot vote, hold office, or participate in Chapter raffles, but may attend the annual Picnic and Installation Dinner.</p> <p><b>12.3 Full Membership</b> Employee Member, wishing to become a full Member with voting rights and sick leave privileges, must submit an application with fees at the beginning of a three month waiting period. At the end of the waiting period, the applicant will be eligible for membership approval provided all other membership requirements have been fulfilled.</p>	<p><b>Section 12 EMPLOYEE MEMBERS</b></p> <p><b>12.1 Dues and Insurance</b> Employee Members must pay dues and monthly insurance payment, but not the Membership Fee. When or if the Employee qualifies for full membership and desires to be a full Member, the Employee will then pay the New Membership Fee.</p> <p><b>12.2 Exclusions and Benefits</b> Employee Members cannot vote, hold office, or participate in Chapter raffles, but may attend the annual Picnic and Installation Dinner.</p> <p><b>12.3 Full Membership</b> Employee Member, wishing to become a full Member with voting rights and sick leave privileges, must submit an application with fees at the beginning of a three month waiting period. At the end of the waiting period, the applicant will be eligible for membership approval provided all other membership requirements have been fulfilled.</p>
	<p><b><u>Section 13 MANDATORY PARTICIPATION</u></b> <u>All Members are required to participate in the Chapter Continuing Education Program described in Article VIII of the Chapter Standing</u></p>

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	<p><u>Rules and the Chapter Sick Leave Coverage Plan (attached to Chapter Standing Rules). There are no exceptions. All Members must know the requirements of these two programs. Violations of any of the rules or requirements described in the Standing Rules or Sick Leave Plan may result in a fine, disciplinary action or expulsion from IPSSA.</u></p>
<p align="center"><b>Article III</b></p>	<p align="center"><b>Article III</b></p>
<p><b>Section 1 MEMBERSHIP FEE AND DEPOSIT</b></p> <p><b>1.1 Must Pay Fees With Application</b> The new membership fee must accompany all new applications for membership. Applications without the fee will not be processed. Multiple checks may be written as \$50 is non-refundable.</p> <p><b>1.2 Composition of Membership Fee</b> The new member deposit fee includes the following</p> <ul style="list-style-type: none"> <li>• Initiation Fee                   \$100.00</li> <li>• Benevolent Fund                24.00</li> <li>• SPEC Donation                  2.00</li> <li>• Study materials (3 books)    <del>15.00</del></li> <li>• <del>Total Fee</del>                       \$141.00</li> </ul> <p><b>1.3 IPSSA Dues</b> Another fee covering 2 months IPSSA dues will be collected with each new application. This check will be held until the applicant is voted in and will be sent to the Financial Office at that time.</p>	<p><b>Section 1 MEMBERSHIP FEE AND DEPOSIT</b></p> <p><b>1.1 Must Pay Fees With Application</b> The new membership fee must accompany all new applications for membership. Applications without the fee will not be processed. Multiple checks may be written as \$50 is non-refundable.</p> <p><b>1.2 Composition of Membership Fee</b> The new member deposit fee, <u>to be determined by the Board</u>, includes the Initiation Fee, SPEC Donation and Study Materials</p> <p><b>1.3 IPSSA Dues</b> Another fee covering 2 months IPSSA dues will be collected with each new application. This check will be held until the applicant is voted in and will be sent to the Financial Office at that time.</p>
<p><b>Section 2 APPLICATION FOR MEMBERSHIP</b></p> <p><b>2.1 Documents Required With Application</b> New applicants must present the following information and materials in order to be considered for membership:</p> <ol style="list-style-type: none"> <li>1. Completed Application Form.</li> <li>2. Copy of a Business License in the city doing business.</li> <li>3. Some proof of 1 year work history in pool industry (1099 or W2).</li> <li>4. Completed New Blue Card with phone number.</li> <li><del>5. Completed Benevolent Fund Card.</del></li> <li>6. Check for <del>Membership Fee</del> payable to San Diego IPSSA for</li> </ol>	<p><b>Section 2 APPLICATION FOR MEMBERSHIP</b></p> <p><b>2.1 Documents Required With Application</b> New applicants must present the following information and materials in order to be considered for membership:</p> <ol style="list-style-type: none"> <li>1. Completed Application Form.</li> <li>2. Copy of a Business License in the city doing business.</li> <li>3. Some proof of 1 year work history in pool industry (1099 or W2).</li> <li>4. <u>Fully</u> Completed New Blue Card with phone number.</li> <li>5. <u>Completed Life Insurance Beneficiary form.</u></li> <li>6. Checks for <u>New Member Fees</u> payable to San Diego IPSSA.</li> <li>7. Check to IPSSA Management Company for two months Dues and</li> </ol>

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<p>current fees.</p> <p>7. Check to IPSSA Management Company for two months Dues and Insurance.</p> <p><b>2.2 Attendance of Three Consecutive Meetings</b> Even if these documents are turned in at the first meeting, the applicant must still attend two (2) more meetings BEFORE being acted upon by the Board.</p> <p><b>2.3 Prospective Member Packet</b> A prospective member packet will be given to applicants upon receipt of fees and other documents. This details all the things a new applicant must do to become a member.</p>	<p>Insurance.</p> <p><b>2.2 Attendance of Three Consecutive Meetings</b> Even if these documents are turned in at the first meeting, the applicant must still attend two (2) more <u>consecutive</u> meetings BEFORE being acted upon by the Board.</p> <p><b>2.3 Prospective Member Packet</b> A prospective member packet will be given to applicants upon receipt of fees and other documents. This details all the things a new applicant must do to become a member.</p>
<p><b>Section 3 ENTRANCE EXAM AND INTERVIEW</b></p> <p><b>3.1 Required</b> All new applicants and transferees are required to take and pass the IPSSA Water Chemistry test, the supplemental Chapter test and formal interview. Approximately 70% (20 of 30) of the questions on the Chapter test must be correctly answered to pass. Should the applicant fail the test, a 30 day period (of less if agreeable by the Board) must lapse prior to reexamination.</p> <p><b>3.2 New Membership Packet</b> A NEW MEMBERSHIP PACKET will be given to applicants upon receipt of fees, other documents after being voted in as a member.</p>	<p><b>Section 3 ENTRANCE EXAM AND INTERVIEW</b></p> <p><b>3.1 Required</b> All new applicants and transferees are required to take and pass the IPSSA Water Chemistry test, the supplemental Chapter test and formal interview. Approximately 70% (20 of 30) of the questions on the Chapter test must be correctly answered to pass. Should the applicant fail the test, a 30 day period (of less if agreeable by the Board) must lapse prior to reexamination.</p> <p><b>3.2 New Membership Packet</b> A NEW MEMBERSHIP PACKET will be given to applicants upon receipt of fees, other documents after being voted in as a member.</p>
<p><b>Section 4 NEW MEMBER CHAIRMAN</b> The Vice President is responsible for the processing of new members. However, he may delegate this responsibility to a New Member Chairman, who would be appointed to serve as the coordinator for processing all prospective new members and administer the IPSSA Water Chemistry Test..</p>	<p><b>Section 4 NEW MEMBER CHAIRMAN</b> The Vice President is responsible for the processing of new members. However, he may delegate this responsibility to a New Member Chairman, who would be appointed to serve as the coordinator for processing all prospective new members and administer the IPSSA Water Chemistry Test..</p>
<p><b>Article IV</b></p>	<p><b>Article IV</b></p>
<p><b>Section 1 BENEVOLENT FUND</b></p>	<p><b>Section 1 LIFE INSURANCE</b></p>

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<p><del>Members are required to join the Benevolent Fund.</del></p>	<p><u>Members are required to designate a beneficiary for IPSSA provided Life Insurance.</u></p>
<p><b>Section 2 DEATH BENEFITS PLAN IMPLEMENTATION</b></p> <p><b>2.1 Assistance</b> If a Member dies, a Board Member or responsible member will immediately be appointed to assist and consult the surviving spouse about business matters.</p> <p><b>2.2 Coverage</b> The Chapter members will cover the deceased member's pools through the SICK LEAVE PLAN for a period of ninety (90) days.</p> <p><b>2.3 Disposition of Route</b> During this time, the surviving spouse must decide to continue the business or sell it. The surviving spouse will <del>provide</del> chemicals. Pools serviced will be based upon the current Blue Card on file. <del>If the surviving spouse allows members to work off the pools, the time period for such service shall be one year before ownership of the accounts is transferred.</del></p> <p><b>2.4 Termination</b> <del>If the surviving spouse and another unknown party make a signed or an oral agreement regarding the disposition of accounts this policy will be terminated.</del></p>	<p><b>Section 2 DEATH BENEFITS PLAN IMPLEMENTATION</b></p> <p><b>2.1 Assistance</b> If a Member dies, a Board Member or responsible member will immediately be appointed to assist and consult the surviving spouse <u>or beneficiary(ies)</u> about business matters.</p> <p><b>2.2 Coverage</b> The Chapter members will cover the deceased member's pools through the SICK LEAVE PLAN for a <u>maximum</u> period of ninety (90) days or until the surviving spouse <u>or beneficiary(ies)</u> <u>remove the pool from service due to sale or work off either verbally or in writing.</u></p> <p><b>2.3 Disposition of Route</b> During this time, the surviving spouse <u>or beneficiary(ies)</u> must decide to continue the business or sell it. The surviving spouse will <u>be responsible</u> for chemicals. Pools serviced will be based upon the current Blue Card on file</p>
<p><b>Article V</b></p>	<p><b>Article V</b></p>
<p><b>Section 1 CLAIMS</b></p> <p><del><b>1.1 Contact Chapter Advisor First</b></del> <del>The Chapter Advisor is available to assist and advise on how to proceed in filing any possible claims. All Members are required to seek his counsel by phone and give or send him the details concerning the problem in writing. Failure to follow this rule is a violation and will result in a \$50.00 fine.</del></p> <p><b>1.2 Procedure for Filing a Claim</b> All Insurance Claims must be processed through the Insurance Carrier.</p>	<p><b>Section 1 CLAIMS</b></p> <p><b>1.1 Procedure for Filing a Claim</b> All Insurance Claims must be processed through the Insurance Carrier. NO CLAIM WILL BE PROCESSED UNTIL THE FILING MEMBER PAYS THE DEDUCTIBLE</p> <p><b>1.2 Must Pay the Deductible</b> The Insurance Company will advise IPSSA to bill the Member for the \$250.00 Deductible. The Chapter will no longer be responsible for collecting this fee and will no longer be billed by IPSSA</p>

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<p>NO CLAIM WILL BE PROCESSED UNTIL THE FILING MEMBER PAYS THE DEDUCTIBLE</p> <p><b>1.3 Must Pay the Deductible</b></p> <p>The Insurance Company will advise IPSSA to bill the Member for the \$250.00 Deductible. The Chapter will no longer be responsible for collecting this fee and will no longer be billed by IPSSA MANAGEMENT. If the Member fails to pay the Deductible, it will be collected through Small Claims Court. Failure to pay the Deductible is a violation and will result in a \$50.00 fine and other disciplinary action by the Chapter.</p>	<p>MANAGEMENT. If the Member fails to pay the Deductible, it will be collected through Small Claims Court. Failure to pay the Deductible is a violation and will result in a \$50.00 fine and other disciplinary action by the Chapter.</p>
<p align="center"><b>Article VI</b></p>	<p align="center"><b>Article VI</b></p>
<p><b><u>Section 1 CHAPTER SUPPORTER AND ASSOCIATE MEMBER DEFINITIONS</u></b></p> <p><b>1.1 Chapter Supporters Qualifications/Definitions</b></p> <p>Chapter Supporters are businesses that encourage and support the Chapter with their goods and services. Potential Chapter Supporters will be screened for appropriate business licenses for their trade. This also includes an evaluation of their product or service, the company’s merit, and Member’s recommendations. Service records with the State Contractors Board and Better Business Bureau will be checked.</p> <p><b>1.2 Chapter Supporters Requirements</b></p> <p>Chapter Supporters must complete an application, pay an annual fee and be recommended by the Vice President for approval by the Board. For this, they will listed in the monthly Chapter Newsletter, Chapter website and receive other benefits.</p> <p><b>1.3 Associate Members</b></p> <p>Associate Members are affiliated with IPSSA Inc. and all fees are paid to this parent organization. Local representatives of an Associate Member may receive some benefits from Chapters as approved by the Board.</p> <p><b>1.4 Associate Members/Chapter Supporters</b></p> <p>The Chapter will not discriminate against Associate Members in favor of Chapter Supporters, nor</p>	<p><b><u>Section 1 CHAPTER SUPPORTER AND ASSOCIATE MEMBER DEFINITIONS</u></b></p> <p><b>1.1 1. Chapter Supporters Qualifications/Definitions</b></p> <p>Chapter Supporters are businesses that encourage and support the Chapter with their goods and services. Potential Chapter Supporters will be screened for appropriate business licenses for their trade. This also includes an evaluation of their product or service, the company’s merit, and Member’s recommendations. Service records with the State Contractors Board and Better Business Bureau will be checked.</p> <p><b>1.2 Chapter Supporters Requirements</b></p> <p>Chapter Supporters must complete an application, pay an annual fee and be recommended by the Vice President for approval by the Board. For this, they will <u>be</u> listed in the monthly Chapter Newsletter, Chapter website and receive other benefits.</p> <p><b>1.3 Associate Members</b></p> <p>Associate Members are affiliated with IPSSA Inc. and all fees are paid to this parent organization. Local representatives of an Associate Member may receive some benefits from Chapters as approved by the Board.</p> <p><b>1.4 Associate Members/Chapter Supporters</b></p> <p>The Chapter will not discriminate against Associate Members in favor of Chapter Supporters, nor</p>

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<p>shall Associate Members be pressured into becoming Chapter Supporters.</p>	<p>shall Associate Members be pressured into becoming Chapter Supporters.</p>
<p><b>Section 2 CHAPTER SUPPORTERS FEES</b></p> <p><b>2.1 Board Determines</b> The Board determines the annual Chapter Supporter fee each year.</p> <p><b>2.2 Vice President Screens and Coordinates</b> The Vice President will screen and coordinate all Chapter Supporters, including fees and applications.</p> <p><b>2.3 Chapter Supporter Benefits</b> All Chapter Supporters will receive two (2) tickets to the Chapter's annual Installation Dinner and Summer Picnic. Chapter Supporters are encouraged to attend General Membership Meetings and make presentations to the Membership provided the schedule for such presentations is coordinated with the Chapter Vice President.</p>	<p><b>Section 2 CHAPTER SUPPORTERS FEES</b></p> <p><b>2.1 Board Determines</b> The Board determines the annual Chapter Supporter fee each year.</p> <p><b>2.2 Vice President Screens and Coordinates</b> The Vice President will screen and coordinate all Chapter Supporters, including fees and applications.</p> <p><b>2.3 Chapter Supporter Benefits</b> All Chapter Supporters will receive two (2) tickets to the Chapter's annual Installation Dinner and Summer Picnic. Chapter Supporters are encouraged to attend General Membership Meetings and make presentations to the Membership provided the schedule for such presentations is coordinated with the Chapter Vice President.</p>
<p><b>Section 3 CHAPTER SUPPORTER RELATIONS</b></p> <p><b>3.1 Member Support of Chapter Supporters</b> Members are always encouraged to use Chapter Supporter products and services. This is a reciprocal and mutually beneficial relationship.</p> <p><b>3.2 Chapter Supporter Referral Fees</b> Chapter Supporters are encouraged to pay Members Referral Fees for their business leads in a timely manner. This is considered a good business practice.</p> <p><b>3.3 Problems/Resolutions</b> If a Member has any problems with a Chapter Supporter's product or service they should report them to the Chapter Board. The Board will investigate and will resolve the problem.</p>	<p><b>Section 3 CHAPTER SUPPORTER RELATIONS</b></p> <p><b>3.1 Member Support of Chapter Supporters</b> Members are always encouraged to use Chapter Supporter products and services. This is a reciprocal and mutually beneficial relationship.</p> <p><b>3.2 Chapter Supporter Referral Fees</b> Chapter Supporters are encouraged to pay Members Referral Fees for their business leads in a timely manner. This is considered a good business practice.</p> <p><b>3.3 Problems/Resolutions</b> If a Member has any problems with a Chapter Supporter's product or service they should report them to the Chapter Board. The Board will investigate and will resolve the problem.</p>

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<b>Article VII</b>	<b>Article VII – Continuing Education Fund</b>
<p><b>Section 1 PURPOSE</b></p> <p>A CONTINUING EDUCATION FUND has been established for the sole use of its Members. The purpose of the fund is to financially assist those Members who are committed to improving their technical expertise through the attendance of technical training in the pool service industry.</p>	<p><b>Section 1 PURPOSE</b></p> <p>A Continuing Education Fund has been established for the sole use of its Members. The purpose of the fund is to financially assist those Members who are committed to improving their technical expertise through the attendance of technical training in the pool service industry.</p>
<p><b>Section 2 SOURCES OF FUNDS</b></p> <p>The EDUCATION FUND will be funded from the Manufacturer's Rebate Program and selling Products received. (Note: Income from Chapter Supporters and Fines will be added to the General Fund.) If these resources are not sufficient Member dues will be increased \$1 per member per month to reimburse payments from the General Fund. If there is a surplus of funds, exclusive classes may be scheduled for our Chapter.</p>	<p><b>Section 2 SOURCES OF FUNDS</b></p> <p>The Education Fund will be funded from the Manufacturer's Rebate Program and selling Products received. (Note: Income from Chapter Supporters and Fines will be added to the General Fund.) If these resources are not sufficient Member dues will be increased \$1 per member per month to reimburse payments from the General Fund. If there is a surplus of funds, exclusive classes may be scheduled for our Chapter.</p>
<p><b>Section 3 QUALIFICATIONS</b></p> <p>Chapter Members may request the fund for any type of seminar, course, license program or training which is directly related to the technical or business aspect of pool and spa service.</p>	<p><b>Section 3 QUALIFICATIONS</b></p> <p>Chapter Members may request the fund for any type of seminar, course, license program or training which is directly related to the technical or business aspect of pool and spa service.</p>
<p><b>Section 4 APPLICATIONS</b></p> <p>1. Applications must be received by the Continuing Education chair within 30 days of attending and completing seminars and courses. 2. Receipt or proof of attendance must be submitted to Education Committee Chairman before reimbursement will be made. Applications for the Education Fund will be evaluated on the following basis:</p> <ul style="list-style-type: none"> <li>· Benefit to the pool/spa industry</li> <li>· Benefit to the Chapter</li> </ul>	<p><b>Section 4 APPLICATIONS</b></p> <p>1. Applications must be received by the Continuing Education chair within 30 days of attending and completing seminars and courses. 2. Receipt or proof of attendance must be submitted to Education Committee Chairman before reimbursement will be made. Applications for the Education Fund will be evaluated on the following basis:</p> <ul style="list-style-type: none"> <li>· Benefit to the pool/spa industry</li> <li>· Benefit to the Chapter</li> </ul>
<p><b>Section 5 APPROVAL</b></p>	<p><b>Section 5 APPROVAL</b></p>

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<p>Based upon the availability of funds and the evaluation criteria above, the Education committee Chairman, and, if necessary, the Chapter Board will decide which, if any, applications are approved for use of the Continuing Education Fund. Schedule of Financial Assistance will be a <del>minimum standard of 50% of the cost of the class, seminar, or course amount. Transportation costs to Educational Activities is not covered by the Chapter.</del> any exceptions will require Board approval.</p>	<p>Based upon the availability of funds and the evaluation criteria above, the Education committee Chairman, and, if necessary, the Chapter Board will decide which, if any, applications are approved for use of the Continuing Education Fund. Schedule of Financial Assistance will be</p> <ul style="list-style-type: none"> <li>• <u>Local Classes (San Diego County): 75% of Class Cost</u></li> <li>• <u>SoCal Area: 100% of Class/Show Cost + \$50 for expenses</u></li> <li>• <u>Outside SoCal: 100% of Class/Show Cost +200 for expenses</u></li> </ul> <p>Any exceptions will require Board approval.</p>
<p><b>Section 6 EVALUATION</b> An evaluation of the Continuing Education Program will be performed each year by the Committee to report to the Board on Member participation, operations, funds dispersed, effectiveness and benefits of the Program to the Chapter.</p>	<p><b>Section 6 EVALUATION</b> An evaluation of the Continuing Education <u>Fund</u> Program will be performed each year by the Committee to report to the Board on Member participation, operations, funds dispersed, effectiveness and benefits of the Program to the Chapter.</p>
<p><b>Draft from April 2010 meeting</b></p>	<p><b><u>Article VIII</u> - Continuing Education Program</b></p>
	<p><b>Section 1 PURPOSE</b> Continuing Education Program has been established to help raise &amp; maintain a higher education standard in the San Diego IPSSA Chapter.</p>
<p><b>Below are what we agreed upon, to right are changes to try to clarify probation period language</b></p>	<p><b>Section 2 REQUIREMENTS</b> All members must attend approved classes to receive a minimum of 10 credits of continuing education every two ( 2 ) years. Other classes must be approved by the Education Committee before any member may attend for credit.</p>
<p><b>Section 3 START DATE</b> The program was voted on &amp; approved by the membership on 10/07 at the mandatory membership meeting. The first 2 year period will start 1/1/2008 and run until 12/31/2009</p>	<p><b>Section 3 START DATE</b> The program was <del>voted on &amp;</del> approved by member vote at the October 2007 <del>membership on 10/07 at the</del> mandatory membership meeting. The first 2 year period will start 1/1/2008 and run until 12/31/2009.</p>

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<p><b>Section 4 PROBATION</b>                  The first 2 year program will have a probation period of one (1) year from 12/31/2009 until 12/31/2010.                  After 12/31/09 there will be NO probationary period for this program.</p>	<p><b>Section 4 PROBATION <u>ALLOWED IN FIRST PERIOD ONLY</u></b>                  The first 2 year <del>period program</del> will <del>allow</del> <u>have</u> an additional probation year that <del>will allow</del> <u>extends the</u> completion date from 12/31/2009 to 12/31/2010.  <u>Beginning with the Second period of the program (calendar years 2010/2011) and all subsequent two year periods, there will be NO probationary period for this program.</u>  <u>For members who do not complete the 2008/2009 period by the end of 2009, points earned in calendar year 2010 can be credited for either completion of the 2008/2009 period or 2010/2011 period.</u></p>
	<p><b>Section 5 DISCIPLINARY ACTION</b>                  Any member not meeting the requirements of 10 credits <u>in</u> any two (2) years period will face expulsion from the chapter.</p>
	<p><b>Section 6 RECORDS OF CLASSES</b>                  Members will be responsible for keeping track of classes attended. The chapter will provided forms to show proof of classes attended. Forms must be given to any Continuing Education Program chair or mailed to the chapter P.O. Box.</p>
	<p><b>Section 7 COMMITTEE</b>                  The Continuing Education Committee will consist of, the chapter Vice President, continuing education chair person, &amp; one (1) member appointed by the chapter President.</p>
	<p><b>Section 8 EVALUATION</b>                  An evaluation of the Continuing Education Program will be performed every two (2) years by the Continuing Education Committee to report to the Chapter board on member participation, operation, effectiveness &amp; benefits to the chapter.</p>
<p><b>Jim Bradbury's Draft</b>  <b>Article IX</b>  <b>CHAPTER NOMINATION AND ELECTION PROCEDURES</b></p>	<p><b>Article IX</b>  <b>CHAPTER NOMINATION AND ELECTION PROCEDURES</b></p>
<p><b>Section 1 CHAPTER ELECTION MEETING</b>                  The Chapter shall hold a biannual meeting for the election of Officers. The time and place shall be announced in the Chapter Newsletter at least two months before it is held. Typically this will be at the regular October</p>	<p><b>Section 1 CHAPTER ELECTION MEETING</b>                  The Chapter shall hold a biannual meeting for the election of Officers. The time and place shall be announced in the Chapter Newsletter at least two months before it is held. Typically this will be at the regular October</p>

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<p>General <del>Meeting</del> Mandatory Meeting.</p>	<p>General Mandatory Meeting.</p>
<p><b>Section 2 OFFICERS ELECTED BY MEMBERS</b>                  The Members of the Chapter shall elect the Officers of the Chapter not later than November 30th of every other year. There shall be a <del>reasonable</del> nomination and election <del>procedure</del> for the Chapter Members. The procedures shall include:                  A <del>reasonable</del> means of nominating <del>persons</del> for election as Officers.                  A <del>reasonable</del> opportunity for nominees to communicate to the Members the nominee’s qualifications and the reasons for the nominee’s candidacy.                  A <del>reasonable</del> opportunity for all nominees to solicit votes.                  A <del>reasonable</del> opportunity for all members to choose among the nominees.</p> <p><del>Prospective candidates</del> will be provided with job descriptions of the officer position so they will fully understand the responsibilities and time requirements to perform the job effectively. <del>Each candidate should be interviewed by the Nominating Committee to make sure the candidate has the skills and motivation to perform the Officer position in a responsible manner.</del></p>	<p><b>Section 2 OFFICERS ELECTED BY MEMBERS</b>                  The Members of the Chapter shall elect the Officers of the Chapter not later than November 30th of every other year. There shall be a nomination and election <u>process</u> for Chapter Members. The procedures shall include:                  1. A means of nominating <u>Members</u> for election as Officers.                  2. An opportunity for nominees to communicate to the Members the nominee’s qualifications and the reasons for the nominee’s candidacy.                  3. An opportunity for all nominees to solicit votes.                  4. An opportunity for all members to choose among the nominees.</p> <p><u>Members</u> will be provided with job descriptions of the officer position so they will fully understand the responsibilities and time requirements to perform the job effectively.</p>
<p><b>Section 3 NOMINATION PROCEDURE FOR OFFICERS</b>                  Officers shall be nominated for office in the following manner:</p> <p>1. By Nominating Committee. The President shall not later than the August Board Meeting of <del>every other year</del>, appoint a Nominating Committee of two or more Chapter Members. None of whom are current Board Members. <del>The President may not be a member of the Nominating Committee. (Redundant)</del></p> <p>2. The Nominating Committee shall submit a ticket of <del>a sufficient number of</del> Chapter Member candidates to fill each of the four Officers positions at least 30 days prior to the October Mandatory Meeting for the ensuing two-year term.</p> <p>3. <del>The Chapter Board cannot nominate themselves to serve another term. (Redundant)</del> The Nominating Committee may include any of the current officers provided another Chapter Member is also nominated for the same office.</p> <p>4. Nominations <del>may also be made</del> from the Floor <del>The</del> Chapter Members must be notified via the Chapter Newsletter prior to the election that nominations may be made from the Floor. <del>Another</del> chapter member may place any Chapter Member’s name in nomination for any Chapter Office. Any Member nominated in this manner must be fully aware of the</p>	<p><b>Section 3 NOMINATION PROCEDURE FOR OFFICERS</b>                  Officers shall be nominated for office in the following manner:</p> <p>1. <b>Nominating Committee.</b> The President shall not later than the August Board Meeting of <u>an election year</u>, appoint a Nominating Committee of two or more Chapter Members, none of whom are current Board Members</p> <p>The Nominating Committee <u>shall research, solicit and interview potential candidates, then</u> submit a ticket of Chapter Member candidates to fill each of the four Officers positions at least 30 days prior to the October Mandatory Meeting for the ensuing two-year term.</p> <p>The Nominating Committee may include any of the current officers for the same board position provided another Chapter Member is also nominated for the same office.</p> <p>2. <b>Nominations from the Floor.</b> Chapter Members must be notified via the Chapter Newsletter <u>starting at least two months</u> prior to the election that nominations may be made from the Floor. <u>Any</u> chapter member may place any <u>other</u> Chapter Member’s name in nomination for any Chapter Office.</p>

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<p>responsibilities and time requirements of the Officer position before accepting the nomination.</p>	<p>Any Member nominated in this manner must be fully aware of the responsibilities and time requirements of the Officer position before accepting the nomination.</p>
<p><b>Section 4 WRITTEN NOTICE OF NOMINATION FOR OFFICERS</b> The Secretary shall give written notice in the Chapter Newsletter of the election ballot of all nominations made before the October Mandatory election meeting listing the candidates for each office in alphabetical order by surname.</p>	<p><b>Section 4 WRITTEN NOTICE OF NOMINATION FOR OFFICERS</b> The Secretary shall give written notice in the Chapter Newsletter of the election ballot of all nominations made before the October Mandatory election meeting listing the candidates for each office in alphabetical order by surname.</p>
<p><b>Section 5 ELECTIONS</b> The election is to be conducted by written ballot. The Secretary will provide the ballot for the Election.</p>	<p><b>Section 5 ELECTIONS</b> The election is to be conducted by written ballot. The Secretary will provide the ballot for the Election.</p>
<p><b>Section 6 JUDGE OF ELECTION</b> The President, with the Board’s approval is to appoint three judges of the election from regular Members present at the election meeting to supervise the election, count the votes and certify the election results. Judges may not be Board members. The candidates having the greatest number of votes shall be declared elected. In the event of a tie vote, successive ballots shall be taken until the tie is broken.</p>	<p><b>Section 6 JUDGE OF ELECTION</b> The President, with the Board’s approval is to appoint three judges of the election from regular Members present at the election meeting to supervise the election, count the votes and certify the election results. Judges may not be Board members <u>or candidates</u>. The candidates having the greatest number of votes shall be declared elected. In the event of a tie vote, successive ballots shall be taken until the tie is broken.</p>
<p><b>Section 7 VACANCIES</b> Any Officer vacancies due to resignation, removal from office or death <del>may</del> be filled by a qualified Chapter Member that is nominated <del>by the Nominating Committee, or remaining Officers,</del> and elected by vote of the majority of the Chapter Members at a regular scheduled General Meeting. The elected officer will hold the office until the next biannual election.</p>	<p><b>Section 7 VACANCIES</b> Any Officer vacancies due to resignation, removal from office or death <u>must</u> be filled by a qualified Chapter Member. <u>Depending on how much time remains of the current term, the remaining Board members have the discretion of appointing an interim replacement and/or calling for an election and nominating the candidate(s) or appointing a Nomination Committee. If an election is held, the Member with the most votes of Chapter Members at the next regular scheduled General Meeting will be elected. The elected officer will hold the office until the next biannual election. If the Member fills less than one-half of the two year term, he/she can be nominated by the next Nominating Committee without restriction.</u></p>